

**MINUTES OF A JOINT EMPLOYEES' RETIREMENT BOARD  
AND POLICE RETIREMENT BOARD MEETING  
HELD IN THE CONFERENCE ROOM AT  
CITY HALL ON TUESDAY,  
OCTOBER 23, 2007,  
AT 1 PM**

**I. ROLL CALL: ..... 1:04 PM**

**A. Employees' Retirement Board:**

The Chair called the meeting to order at 1:04 PM.

Trustees present from the Employees' Retirement Board were Valerie Hurley (Chair), Interim Finance Director Mark Bates, Robert Lepa (Vice-Chair), and Robert Kahant. Mayor Jeff Clemens was absent. Also present were Kenneth Harrison, Esquire, sitting in for Board Attorney Robert Sugarman, Sugarman & Susskind. There was no recording secretary present.

**B. Police Retirement Board:**

The Chair called the meeting to order at 1:04 PM.

Trustees present from the Police Retirement Board were Lt. Kenneth White (Chair), Mayor Jeff Clemens, Sergeant Randy Collier (Vice-Chair), and Interim Finance Director Mark Bates, and Alex Tiligadas. Mayor Jeff Clemens and Sergeant Randy Collier were absent. Also present were Kenneth Harrison, Esquire, sitting in for Board Attorney Robert Sugarman, Sugarman & Susskind. There was no recording secretary present.

**II. ADDITIONS/DELETIONS/REORDERING:**

**A. Employees' Retirement Board:**

There was none.

**B. Police Retirement Board:**

(Add) New Business, Item B-1 - Discussion on an actuarial study on the County Police Merger.

**C. Employees' and Police Retirement Boards:**

(Add) Unfinished Business, Item C-2 – Update on the pension administration proposals that the Board attorney was working on.

**(Add) New Business, Item C-1 – Discussion on secretarial services.**

Action: Motion made and seconded to approve the agenda, as amended.

Vote: Voice vote showed: AYES: Unanimous. NAYS: None.

**III. UNFINISHED BUSINESS:**

**A. Employees' Retirement Board:**

- 1. Letters received from James Barrow, Jerry DeVries, Tommy Johnson, and William Klein regarding possible miscalculation of benefits due to hurricane pay**

Action: Motion made and seconded to receive and file.

Vote: Voice vote showed: AYES: Unanimous. NAYS: None.

- 2. Update from the Board Attorney regarding whether a stipend is pensionable (whether salary is taxable income)**

Action: Motion made and seconded to table to the next meeting an update from the Board Attorney on whether a stipend was pensionable.

Vote: Voice vote showed: AYES: Four votes. NAYS: Mr. Bates.

- 3. Update from Board Attorney regarding Cynthia Reynolds' erroneous acceptance of benefit payments for Samuel Reynolds**

Action: Motion made and seconded to table action on the erroneous acceptance of benefit payments for two months, and if no response was received from Cynthia Reynolds, then the Board members would "write off the issue."

Vote: Voice vote showed: AYES: Unanimous. NAYS: None.

- 4. Letter from Stephen Palmquist, Actuary, regarding review of pension calculations**

Action: Motion made and seconded by the Employees' Retirement Board members to authorize Mr. Bates or his designee to contact Stephen Palmquist to request Mr. Palmquist to check pension calculations, and if the calculations did not agree with what was submitted, then Mr. Palmquist was to provide the correct calculation

and the cause of the error.

Vote: Voice vote showed: AYES: Unanimous. NAYS: None.

Action: Motion made and seconded by the Police Retirement Board members to authorize Mr. Bates or his designee to contact Stephen Palmquist to request Mr. Palmquist to check pension calculations, and if the calculations did not agree with what was submitted, then Mr. Palmquist was to provide the correct calculation and the cause of the error.

Vote: Voice vote by showed: AYES: Unanimous. NAYS: None.

**5. Discuss clarifying the definition of “average final compensation” for benefit calculation**

Chairperson Hurley explained that this item should not have been included on the agenda because she was still reviewing information she received.

No action was taken on this item.

**B. Police Retirement Board:**

There was none.

**C. Employees’ and Police Retirement Boards:**

**1. Discuss Summary Plan Description**

Action: Motion made and seconded by the Employees Retirement Board members to approve the Summary Plan Description.

Vote: Voice vote showed: AYES: Unanimous. NAYS: None.

Action: Motion made and seconded by the Police Retirement Board members to approve the Summary Plan Description.

Vote: Voice vote showed: AYES: Unanimous. NAYS: None.

**2. (add) – Update on the pension administration proposals that the Board attorney was working on**

Mr. Bates explained that the Boards had two pension administration alternatives: 1) to increase the fee paid to the City to hire someone to perform pension administration duties; or 2) seek a third-party administrator who had pension

expertise. He explained that both boards were without secretarial support for less than two weeks.

No action was taken on this item.

**IV. NEW BUSINESS:**

**A. Employees' Retirement Board:**

There was none.

**B. Police Retirement Board:**

**1. (added) Discussion on an actuarial study on the County Police Merger**

Mr. Bates explained that the City had requested an actuarial study to either pay out the Police Pension Plan or to allow for the Plan to close.

Chairperson Hurley requested the Board not consider an actuarial study request without a formal written request from the City and the Police union.

No action was taken on this item.

**C. Employees' and Police Retirement Boards:**

**1. (added) Discussion on secretarial services**

Chairperson Hurley explained that she was asked by Acting City Manager Laura Hannah to prepare the Pension Boards' packets and prepare the agenda.

Mr. Bates explained that the City's recording secretary position was not funded in the budget. During a transitional period, the secretarial services would be performed by the City Manager, City Clerk, and Finance Departments.

Action: Motion made and seconded by the Employees Retirement Board members to authorize Chairperson Hurley to discuss with Acting City Manager Hannah an arrangement for the former recording secretary to continue to perform both pension boards' duties; and for both boards to compensate the former recording secretary for her time spent on board matters.

Vote: Voice vote showed: AYES: Unanimous. NAYS: None.

Action: Motion made and seconded by the Police Retirement Board members to authorize Chairperson Hurley to discuss with Acting City Manager Hannah an

arrangement for the former recording secretary to continue to perform both pension boards' duties; and for both boards to compensate the former recording secretary for her time spent on board matters.

Vote: Voice vote showed: AYES: Unanimous. NAYS: None.

**V. CONSENT AGENDA:**

**A. Employees' Retirement Board:**

- 1. Authorize payment of invoice from Sugarman & Susskin, for October retainer, in amount of \$1,093.96**

Action: Motion made and seconded to authorize the payment of an invoice from Sugarman & Susskin, for the October retain, in the amount of \$1,093.96

Vote: Voice vote showed: AYES: Unanimous. NAYS: None.

- 2. Authorize payment of invoice from Fayez Sarofim & Co., for period ending September 28, 2007, in amount of \$7,328**

Action: Motion made and seconded to authorize the payment of an invoice from Fayez Sarofim & Co., for the period ending September 28, 2007, in the amount of \$7,328.

Vote: Voice vote showed: AYES: Unanimous. NAYS: None.

- 3. Authorize payment of invoice from Richmond Capital Management, for quarter ending September 30, 2007, in amount of \$20,651**

Action: Motion made and seconded to authorize the payment of an invoice from Richmond. Capital Management, for the quarter ending September 30, 2007, in the amount of \$20,651.

Vote: Voice vote showed: AYES: Unanimous. NAYS: None.

- 4. Authorize payment of invoice from Gabriel, Roeder, Smith & Company, for services rendered through September 30, 2007; draft of Summary Plan Description and review of 19 benefit calculations; in amount of \$2,850**

Action: Motion made and seconded to authorize the payment of an amended invoice from Gabriel, Roeder, Smith & Company, for services rendered through September 30, 2007; draft of a Summary Plan Description and review of 19 benefit calculations in the amount of \$2,850.

Vote: Voice vote showed: AYES: Unanimous. NAYS: None.

**B. Police Retirement Board:**

- 1. Authorize payment of invoice from Sugarman & Susskind, for October retainer, in amount of \$1,640.94**

Action: Motion made and seconded to authorize the payment of an invoice from Sugarman & Susskind, for the October retain, in the amount of \$1,640.94.

Vote: Voice vote showed: AYES: Unanimous. NAYS: None.

- 2. Authorize payment of invoice from Fayez Sarofim & Co., for period ending September 28, 2007, in amount of \$2,469**

Action: Motion made and seconded to authorize the payment of an invoice from Fayez Sarofim & Co., for the period ending September 28, 2007, in the amount of \$2,469.

Vote: Voice vote showed: AYES: Unanimous. NAYS: None.

- 3. Authorize payment of invoice from Richmond Capital Management, for quarter ending September 30, 2007, in amount of \$6,755**

Action: Motion made and seconded to authorize the payment of an invoice from Richmond Capital Management, for the quarter ending September 30, 2007, in the amount of \$6,755.

Vote: Voice vote showed: AYES: Unanimous. NAYS: None.

- 4. Authorize payment of invoice from Gabriel, Roeder, Smith & Company, for services rendered through September 30, 2007; draft of Summary Plan Description and review of two benefit calculations; in amount of \$300**

Action: Motion made and seconded to authorize the payment of an amended invoice from Gabriel, Roeder, Smith & Company, for services rendered through September 30, 2007; draft of Summary Plan Description and review of two benefit calculations, in the amount of \$300.

Vote: Voice vote showed: AYES: Unanimous. NAYS: None.

**C. Employees' and Police Retirement Boards:**

**1. Approve minutes of May 29, 2007, joint meeting, as presented**

Action: Motion made and seconded to approve the minutes of the joint May 29, 2007, meeting as presented.

Vote: Voice vote showed: AYES: Unanimous. NAYS: None.

**D. Board Attorney's Report:**

- 1) Announced that he prepared a resolution for the Police Retirement Board to adopt the City's Trustee education travel/expense travel policy. He recommended holding off making a decision until the next meeting.
- 2) Announced that he had a copy of the administrative services contract for the Firefighters Pension Board.

Chairperson Hurley offered to forward a copy of the contract via email to all the board members.

- 3) Announced a Lake Park court case whereby that City did away with its pension plan and had no further liability. He said the lower court granted the liability relief; however, the appellant court overruled the case. He offered to email the case to all Boards' members.
- 4) Explained that the State recently passed a statute which required diversifying the securities in certain companies doing business with Iran. He said a list of companies was provided in early September. The statute required divesting State funds, but did not mandate any local plans to take similar action. There were several municipalities that had already adopted similar action. If the City adopted similar legislation, then the Boards would be subject to the legislation. The Boards could adopt a policy without the City taking any action. He said he presented the issue to the members for consideration and recommended the members ask whether their money manager was holding any securities with certain companies.

Action: Motion made and seconded by the Employees Retirement Board members to direct the Board Attorney to contact the money manager regarding whether or not they were holding securities with companies that did business with Iran and whether or not they planned on selling the securities.

Vote: Voice vote showed: AYES: Unanimous. NAYS: None.

Action: Motion made and seconded by the Police Retirement Board members to direct the Board Attorney to contact the money manager regarding whether or not they were holding securities with companies that did business with Iran and whether or not they planned on selling the securities.

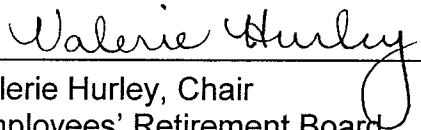
Vote: Voice vote showed: AYES: Unanimous. NAYS: None.

Mr. Bates announced that the City's audit financial report was received. He said the actuarial unfunded liability, for various pension boards, had increased by fifty percent between October 1, 2004, and October 1, 2005. He said the Employees Pension Fund increased from \$12 million to \$18 million, and the Police Pension Fund increased from \$8.5 million to \$9.5 million. The Police, Firefighters', and Employees Pension Funds were fully funded and overfunded as of 2002. He same many changes were made to the pension plans between 2002 and 2004.

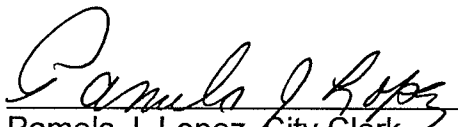
VI. ADJOURNMENT:

The meeting adjourned at 3: 06 p.m.

MINUTES APPROVED: Dec. 4, 2007

  
Valerie Hurley, Chair  
Employees' Retirement Board

  
Kenneth White, Chairman  
Police Retirement Board

  
Pamela J. Lopez, City Clerk  
Employees' & Police Retirement Boards

An audio recording of this meeting will be available in the Office of the City Clerk for two years after approval of these minutes.